

Dated 9th November 1918.

Loans. 664

Enc. One.

To

*All Heads of Departments and Offices, and Treasury
Officers including the Officer in charge of State Huzur
Treasury, Bangalore.*

Government having in their Proceedings No. Fl. 1305-54—G. F. 70-18-1, dated the

1. The Chief Court.
2. The Revenue Commissioner.
3. The Excise Commissioner.
4. The Inspector-General of Police.
5. The Inspector-General of Prisons.
6. The Inspector-General of Registration.
7. The Inspector-General of Education.
8. The Senior Surgeon.
9. The Sanitary Commissioner.
10. The Conservator of Forests.

11. The Director of Mines and Geology.
12. The Chief Engineer.
13. The Comptroller.
14. The Chief Commandant.
15. The Stamp Commissioner.
16. The Agent, Mysore Railways.
17. The Director of Agriculture.
18. The Director of Industries and Commerce.
19. The Chief Electrical Engineer.
20. The Registrar, Mysore University.

3rd September
1918, delegated to
the marginally
noted Heads of
Departments the
power to sanction
house building
advances under

Article 136, Civil Account Code, to non-gazetted officers drawing a pay of less than Rs. 100 per mensem if strictly admissible under the rules, the undersigned, has the honor to issue the following instructions:—

(1) Whenever an advance is sanctioned by any one of the Officers specified in the Government Order, a copy of the order in the form annexed should be sent to the Head of the Office in which the official to whom the advance is sanctioned is working and another copy to the Deputy Commissioner of the District in which the house to be built or purchased is situated.

(2) As soon as the order sanctioning the advance is received by the Head of the Office, he will communicate the order to the official concerned so that he may execute the bonds required by the rules. The Deputy Commissioner of the District will get the bonds executed and keep them in safe custody.

(3) The receipted bill or voucher presented at the Treasury, for payment of the advance should be countersigned by the Head of the Office, to which the official receiving the advance is attached, and should bear a certificate of the Deputy Commissioner to the effect that the necessary bonds have been executed. It should also be accompanied by a duly authenticated copy of the order sanctioning the advance and this copy should be attached to the voucher sent to this office in support of payment made. Receipts for payment of second instalments of advances should bear a certificate of the Deputy Commissioner to the effect that he has satisfied himself that the first advance has been fully spent upon the building and that the second instalment may be paid.

(4) Arrangements for recovering the advance in accordance with rules will be made by the Head of the Office who draws the salary of the officer receiving the advance. The transactions relating to these advances should be recorded in the Register of Personal Advances to Government Officers maintained by Heads of Offices, as prescribed in this office Circular No. 339—Loans, dated 16th September 1918, and items of recovery included in the deduction statements to be attached to the Establishment Pay Bills as provided in this office Circular No. 368—Loans, dated 1st July 1918.

T. SATYARAJ CHETTY,
For Comptroller.

House building advances sanctioned to non-gazetted officers of Government under Government Order No. Fl. 1305-54—G. F. 70-18-1, dated the 3rd September 1918.

Name and designation of officer	Monthly substantive pay	Whether advance of pay for 6 or 12 months has been sanctioned	Amount sanctioned	Whether the advance is for purchasing or building a house	Place in which the house to be purchased or built is situated	Repayments		Month from which recovery should commence	Remarks
						No. of instalments	Amount of each instalment		
									The column "Month from which recovery should commence" will be filled up by the Head of the Office when the bill or voucher for payment of the advance is presented to him and the same attested by him

Station.....

Date.....

Signature of sanctioning

Authority.....

Designation.....